

Tyler Millsap, Principal

Da Vinci Charter Academy Advisory Board - MINUTES

1400 E 8th Street

Davis, CA 95616

Wednesday, 18 October, 2022

5:00 PM – 6:00 PM

Members in Attendance:

Present: Tyler Millsap, Caren Weintraub, Addie Weaver, Malak Younis, Alison Powell JH, Amy Haug, Foster Griffith JH, Calvin Laurenson, Scott Stephen Bell

Absent: Andrew True Kim, Marla Bowen and Summer Lee

Agenda:

1. Inclusive Opener - guess your name tag game
2. DVCA Admin Updates
 - a. Upcoming Dance - Friday 10/28 - First dance @ DVHS 9-12 Friday, October 28 in Tech Hub. Halloween Dance.
 - b. Building Dedication - Wed 11/16 - Pamela Mari Tech Hub named after founding principal. Ribbon cutting ceremony and dedication of building is November 16. Whole student body invited.
3. Advisory Board Member Updates
 - a. Strategic planning occurring throughout district and SPED review from WestEd
 - b. Emerson & DVJH is hosting dance too on same date
 - c. Booster "Parent Night Out" at Dunloe on 10/28
4. [Comprehensive Safety Plan Review](#) (DVHS only) -
 - a. Safety Plan needs to be reviewed. Sent via email to Advisory. Timeline shared. Important context: JH plan is done between Emerson/DVJH. We are only reviewing the DVHS plan.
 - b. Audit completed of new classroom spaces in partnership with DJUSD Director of Student Services, DJUSD Campus Safety Coordinator and DVHS teachers.
 - c. Phone directory updated and tested for new classrooms and new staff. Emergency contact lists updated for DVHS, Preschool and D.O. Staff
 - d. Advisory Members ask the following questions with answers in italics:
 - i. What is the difference between Shelter in Place and Lockdown: *Shelter in Place is really a "holding" situation to wait for more information. Students and staff continue with class activities but students do not leave classroom spaces. If there is a safety concern, guidance will be provided. A Lockdown drill is utilized when there is a safety threat and students and staff shelter in the classroom and await further instructions.*
 - ii. How can we prevent congestion on field when evacuating - *will refine process for evacuating to utilize multiple routes to the field. Staff will be advised to spread out.*

- iii. What is protocol if threat is on campus and students are in an outside location - lunch - or gathered in one location - Extended Time? *regular protocol is the same - to shelter when possible or get off campus. Principal Millsap will inquire with DJUSD Student Services if there are more specific actions for these instances.*
 - iv. How can DVHS and DJUSD promote safe gun storage within the community? *DVHS supports this initiative and hopes that Boosters can make progress with inviting more parents to the conversation. Continued advocacy at the BoE level is supported.*
 - v. What is protocol if an unidentified stranger is on campus? *Current practices are effective. Guests check in to Raptor system at front office. Staff, particularly Campus Safety Supervisor, as well as students inform office when unidentified persons are on campus. They are asked to leave if no valid reason or check in at office if there is a valid reason. DJUSD Campus Safety Coordinator called if there are any issues or concerns and Davis PD would be involved.*
5. [Feedback on School Communications](#) - POSTPONED
6. Optimistic Closure - what would Advisory members like to see discussed during Advisory Board meetings this year?
- a. Cross-grade student mentorship opportunities
 - b. Communications board to seek help amongst cross-grade level students
 - c. Number of AP/Honors classes available
 - d. Promoting a voter registration drive
 - e. Including a diversity/equity statement for hiring staff

Ongoing 2022-23 Initiatives

- Comprehensive Safety Plan Review (DVHS Only)
- Annual Recruitment Activities
- 2022-23 DVCA LCAP

Upcoming Meeting Dates

- November 15, 2022
- January 17, 2023
- February 21, 2023
- March 21, 2023
- April 18, 2023
- May 23, 2023

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